



PO Box 727 • Goshen, IN 46527

# Stop Payment Request

Request received:  In person  By phone By \_\_\_\_\_  
Date \_\_\_\_\_ Time \_\_\_\_\_ Fee \_\_\_\_\_

Account Number \_\_\_\_\_ Check # \_\_\_\_\_ Dated \_\_\_\_\_  
Amount \_\_\_\_\_ Payable To \_\_\_\_\_

In asking this courtesy the undersigned agrees to hold the above institution harmless for said amount and for all expenses and costs incurred by it on account of refusing payment of said check and further agrees not to hold said institution liable on account of payment contrary to this request if made through inadvertence or accident. Please verify the information above and notify us immediately if incorrect.

Uniform code provides that a written stop payment order is binding upon an institution for only 6 months unless renewed in writing and that an oral stop payment order is effective for only 14 days unless confirmed in writing within that period.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Stop Payment Release**  
The above request hereby withdrawn  
Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_